

# IMPORTANT

## Hurricane Precautions!

To: Homebuilders

Re: Important steps to take before the storm!

With the impending storm, we would like to remind our builders to take the following steps to prevent/reduce storm loss.

1. **1. Make sure that you have your builders risk reports up to date and if not, overnight them to the insurance company today! Call us for the overnight addresses; do not overnight to the P.O. Box. This should include all reports through July. Also, make sure you have not missed any homes/starts that need to be re-reported as their 12 months coverage expired including model and spec homes.**
2. 2. No new trusses should be set, and existing trusses should be reinforced to withstand hurricane force winds. This is our #1 claim during storms.
3. 3. No deliveries to the job sites should be made today or tomorrow, as uninstalled building materials become deadly flying debris.
4. 4. If you sustain damages, begin clean up and repairs immediately. Document the damages with photos if possible.
5. 5. Report damages to our office first thing the morning after the storm.
6. 6. Emergency contact phone numbers are:
  - a. a. Cell phones:
    - i. i. Greg Roe 813-263-8715
    - ii. ii. Jo Mansur 727-919-1766
  - b. b. Home phones:
    - i. i. Greg Roe 813-973-7371
    - ii. ii. Jo Mansur 727-863-7110